

Whittington Parish Council



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Minutes of the meeting of Whittington Parish Council held on 13 September 2016 at 19.30 at Whittington Village Hall

Democratic Period/ Question Time

The Chairman welcomed David Chestney the Chairman of the Elizabethan Room Development Group to the meeting. Mr Chestney gave an update the Whittington Church extension, he added that the Yew tree at the back of the Church was 800 years old and needed to be protected, the new extension had been designed around the tree, a recent survey by a Tree consultant was satisfied with the proposal. He reported that the Church had been left a generous legacy which had, with their funding, raised almost half of the funds needed for the new building they were to continue with fund raising, the amount that was required was based on this year's figures. He added that they would apply for Heritage lottery funding and other funding streams, the funding from S106 would not be forthcoming. Mr Chestney thanked the Council for their support. The Chair thanked Mr Chestney for his report.

1) Attendance and Apologies -

Those Present:

Chairman: Cllr S Macleod
Councillors: Cllr S Clark, Cllr A Guy, Cllr R Pearce
Officers: Mrs C Chambers (Parish Clerk)
Attendees: Cllr R Adams

2) Declarations of Interest and Ethical Matters.

- a To receive declarations of Personal (non prejudicial) Interests in items on this Agenda and their nature. **None.**
- b To receive declarations of Prejudicial Interests in items on this Agenda and their nature.
- c Ethical Matters. **None.**

3) Minutes of Previous Meetings of the Council.

- a The minutes of the meeting held on 12 July 2016 had been circulated to all Members with the agenda it was **RESOLVED** that the minutes including the amendments be adopted as a true record.
- b. **Minutes of the meeting of the Custodial Trustees of Whittington Village Hall.**
The minutes of the meeting of the Custodial Trustees of Whittington Village Hall held on 18 August 2016 had been circulated to all Members with the agenda it was **RESOLVED** that the minutes be adopted as a true record.

4) Finance.

- a. The Clerk had circulated with the agenda a report which listed the receipts for July and August 2016. It was moved, seconded and **RESOLVED** that the receipts for July and August 2016 be approved.
- b. The Clerk had circulated with the agenda a report which listed the payments made for July and August 2016. It was moved, seconded and **RESOLVED** that the payments for July and August 2016 be approved.
- c. The Clerk has circulated with the agenda a Bank Reconciliation up to 31 August 2016. The 3 accounts showed the overall balance as at 31 August 2016 was £30,972.41. It was moved, seconded and **RESOLVED** that the bank reconciliation as at 31 August 2016 be approved.
- d. Proposals for expenditure: It was moved, seconded and **RESOLVED** that the renewal of WPC insurance with Came & Co £292 be approved.
The Clerk had tabled at the meeting an addendum which explained that WPC Lengthsman, Mr S Gwilliam had informed the Clerk that he needs to hold forms PA1 and PA6A, which was required by law for Groundsmen who spray pesticides. The Legislation required anyone who used pesticides in the course of their employment or business to have received adequate instruction and be competent in the duties undertaken. This requirement would apply to both the safe use and handling of pesticides and the application method(s) used. In most cases, each person would need to undertake the Foundation module PA1 plus a relevant application module PA6A. The cost of the 2 training courses (Certificates PA1 and PA6A) would be £225 & £260 total cost is £485. Mr S Gwilliam also works for another 5 Parishes and had asked that WPC pay 1/6th of the cost, therefore the cost to Whittington Parish Council would be £80.83. It was moved, seconded and **RESOLVED** that WPC pay £80.83 towards the cost of training for Mr S Gwilliam.

The Clerk advised Members under this agenda item that the Council had the following powers to put on Community Events as covered in agenda item 15 Community Events.

1) Bonfire Night S137 Local Government Act 1972, *s137

2) Santa Sledge and a Christmas Eve **Candlelight Walk** around the village, *S137

3) Burns Night Local Government Act 1972, s 145 (d), Provision of entertainments the development and improvement of the knowledge, understanding and practise of the arts.

4) Mobile Cinema Local Government Act 1972, s 145 (d), Provision of entertainments – the development and improvement of the knowledge, understanding and practise of the arts

5) Village Hall Local Government (Misc Prov) Act 1976, s 19(3)(a) provision of recreational facilities

***Note on S137** The Department for Communities and Local Government (DCLG) has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2015-16 is £7.36.

Total on register of electors for 2015/2016 is 519 x £7.36= £3,819.84 is the limit of expenditure.

Noted.

e. **Whittington Parish Council Financial Regulations.** The Clerk had circulated with the agenda a copy of Whittington Parish Councils Financial Regulations. Following discussion it was moved, seconded and **RESOLVED** that the Financial Regulations with amendments be adopted.

5) **New Planning Application/Consultation - None.**

6) **Police Report - Emailed to WPC by Julie Pardoe Police Community Support Officer**

There were 3 incidents reported for the last 2 months.

On the 17/7 a flow logger was stolen from the sewage works. This was not reported to us until the 22/7 - On the 2/8 two vehicles were damaged in Berkley Close, the paint work was scratched on both vehicles. - On the 11/8 there was a break into 4 barn units on Church Lane. A compressor and air line was stolen.

7) **Highways & Byways.** The Clerk had tabled at the meeting an addendum, the report explained that Julian Tipton - Senior Traffic Management Engineer from Worcestershire County Council had written to Whittington Parish Council to advise of proposed speed limits. A map of the proposed Traffic Regulation Order was attached for Members information. The proposals in this area had been developed to supplement the construction of phase 3 of the southern link road improvements. Changes to speed limits had already been installed to accommodate the changes to the highway between Norton and Ketch Roundabouts. The report also explained that elements of The Road Traffic Regulation Act 1984 had been utilised as in the development of these Traffic Regulation Orders. Following discussion it was moved, seconded and **RESOLVED** that Whittington Parish Council support the proposed speed limit of 40mph, but would like to see the restriction along the whole length of the roads. Cllr Guy advised Members that a new gate had been installed at three ways. The Bridleway and footpath between Swinesheard and Threeways the potholes had been filled in by the cattle grid and the pothole on the corner of walkers lane from Swinesheard had been filled in. (See also agenda Item 10 on Parkway Station).

8) **Proposed Electrical Alterations - Church Lane, Whittington.** The Clerk had circulated with the agenda a report which advised Members that Western Power Distribution (West Midlands) plc had contacted the Council to seek permission to move the company's existing overhead line apparatus from Church Lane onto the land of the village hall, a map of the existing location and the proposed new location was attached to the report for Members information. Following discussion it was moved, seconded and **RESOLVED** that Whittington Parish Council would not permit the relocation of the apparatus onto Whittington Parish Council's land.

9) **Training, meetings and seminars. None.**

10) **District and County Councillors' Report.**

The Chairman welcomed Cllr Rob Adams to the meeting. Cllr Adams reported on the constituency changes he added that Whittington, Norton and Drakes Broughton would go to Worcester City but would continue to be governed by Wychavon DC. He continued to add his concerns about Whittington roundabout and the amount of traffic and noted that parishioners were leaving the village via Walkers Lane, and added that he would like to see some improvement, he had been in touch with Highways.

The Chairman reported on the meeting at Norton, she reiterated that the County Councillor Officer present said that traffic lights would not help and a suggestion was made that an access

through old road onto the motorway roundabout be made. Cllr Guy suggested an access through where the bus stop was could be an alternative, Cllr Adams would speak to Highways. Norton Parish asked if Whittington support them with regards to the development of Parkway Station as the County Council want to close Woodbury Lane and make into cycle lane, Norton does not want Woodbury Lane closed she added that Norton would not want to support WPC as they want the traffic to be diverted through Whittington. Rob Adams added that he would invite Highways to meet WPC to articulate parishioners concerns about the increase in traffic when the Parkway Station was built, Cllr Adams would take WPC concerns forward.

11) Reports by Councillors, and Items for Future Agendas.

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to consider appropriate action.

WPC staffing Committee: **None.**

Worcestershire CALC: **None.**

Whittington School: **None.**

Whittington Village Hall: The Chair reported on the EO meeting of the former village hall committee, the Trustees had changed the constitution of the board of the Managing Trustee under Section 280 of the charity act which would give powers to WPC the right to nominate 6 Members and other organisations can elect up to 4, the outgoing Committee confirmed that the transfer the 3rd plot of land to WPC was in hand. She added that the charity bank account signatories would not sign across the bank account to an interim committee and would not hand over until the Trustees and MC were in place, but would allow the interim committee access to current account which was about £6,000. Further discussion took place regarding WPC financial support it was suggested that a loan may be made available to the interim management committee, Cllr Richards advised that he would have a meeting with Anita Hodgson the Treasurer about the VH finances, the Chairman confirmed that AH and Chris Wood would like to continue to work with the interim management committee. To date no back history/minutes of the VH had been made available. Following discussion it was agreed FR would arrange a meeting of the interim Committee meeting. Cllr Guy confirmed that the Web site was under construction. Waitrose community room was free for charities, he has asked that Waitrose could pass on WVH details to groups that the Waitrose community room could not use.

PACT/Neighbourhood Watch: Cllr Pearce has registered with PACT and had been sent a information pack.

Whittington Church: See above the Democratic Period.

12) Correspondence & Council Consultation. None.

13) IT - Facebook & Communication

Cllr Guy would design Flyers/News Letters for vacancies on Whittington Parish Council and for Village Hall Management Committee

14) Enhancement None.

15) Community Verbal Updates - Follow up from Previous Meeting.

Bonfire night Cllr Pearce reported that the land owner was unable to hold a bonfire on their land.

Mulled Wine & Mince Pie Gathering at the village hall before/after the Christmas Eve Service.

Burns Night January 2017, Cllr Macleod would advise on the Burns Night.

Mobile Cinema, The Clerk had circulated a report on the cost of hiring a Mobile Cinema, it was moved, seconded and **RESOLVED** that a show should be arranged for Friday 2nd December 6pm.

Halloween Night S Chambers volunteered to arrange an Halloween Night at the village hall, Cllr Pearce would co-ordinate an events committee for this and future events. It was moved, seconded and **RESOLVED** that the Council support this event.

16) Date of Next Meeting.

The date of the next Meeting of the Council will be held at 7.30 on Tuesday 8 November 2016 at Whittington Village Hall.