

Whittington Parish Council



Clerk to the Council: Carol Chambers, 1 Crookbarrow Cottage, Whittington, Worcester, WR5 2RL
Email whittingtonpc@live.co.uk: **Tele** 01905 358470
Web Site Worcestershire.gov.uk/myparish **Facebook** .com/whittingtonpc

MINUTES of the meeting of Whittington Parish Council held on 13th May 2014 19.00 at Whittington Village Hall

7.00pm Presentation by The Pegasus Group to present development proposals on land east of the A4440 Swinsherd Way.

The Chairman had invited Pegasus to Whittington Village Hall to address the Council and Parishioners as part of the Pegasus Group Community Consultation Event for Development Proposals on land east of the A4440 Swinsherd Way.

The Chairman welcomed representatives from the Pegasus Group, Director Paul Burrell and Senior Planner Kery Pflieger. The Chairman addressed both Mr Burrell and Ms Pflieger and gave an overview of parishioners concerns and outlined recent planning issues such as the current development on Kilbury Drive and the forthcoming Bloor Homes development of 256 houses. He also outlined the section 106 money of which Whittington Parish had only received £50,000. Ms Pflieger gave a presentation on the proposed development and the key issues that were raised at the community consultation which had recently been held at The Swan. Following questions from parishioners the Chairman thanked Mr Burrell and Ms Pflieger for their attendance. Pegasus meeting notes are annexed to the minutes.

Council Meeting Started at 7.55pm

Democratic Period/ Question Time: A parishioner had noted THE ABOVE

Those present:

Chairman: Cllr S Brooker
Vice Chairman: Cllr S Macleod

Councillors: Cllr P Wood, Cllr A Guy, Cllr M Baker

Officers: Mrs C Chambers (Parish Clerk)

1) Election of Chairman for the year 2014 – 2015

SB stood down as Chairman.

SM took the Chair

It was moved by Cllr MB seconded by Cllr PW and **RESOLVED** that Cllr S Brooker be the elected Chairman of Whittington Parish Council for the year 2014-2015.

2) Attendance and Apologies

Apologies were received from Councillor R Adams and J Chamberlain

3) Declarations of Interest and Ethical Matters.

- a To receive declarations of Personal (non prejudicial) Interests in items on this Agenda. Cllr Guy declared an interest in agenda item number 9 paragraph (a) planning application P14Q0023 , Land east of Nunnery Way North of the A44 and agenda item No 9 paragraph (b) application No: P08Q0652, application for Diversion and stopping of Bridleway 571 on land east of Nunnery Way, as he had submitted personal comments regarding both applications online.
- b To receive declarations of Prejudicial Interests in items on this Agenda and their nature. None received.
- c Ethical Matters. None received.

4) Minutes of Previous Meetings of the Council.

The Minutes of the Parish Council Meeting held on 11 March 2014 had been circulated to all Members with the agenda. It was moved by Cllr SM, seconded by Cllr MB and **RESOLVED** that the minutes be adopted as a true record.

5) Parish Councilor Co-option to fill vacancy on the Council

The Clerk had circulated with the agenda an application from Mr Fraser Charles Richards for Co-option onto Whittington Parish Council to fill the vacancy that had been left when Mr C Smith resigned. Mr Richards addressed the Council, following questions from Members it was moved to by the Chairman to vote Mr Richards onto the Council the vote was unopposed and the Chairman declared that Mr Richards had been duly elected onto the Council.

6) Appointment/Election of Council Representative(s) to Committees for the Year 2014/2015

Deputy Chairperson: it was moved by Cllr SB, seconded by Cllr MB and **RESOLVED** that Cllr SM be Vice Chairman.

WPC Staffing Committee: it was moved by Cllr SB, seconded by Cllr MB and **RESOLVED** that Cllr Guy be WPC Staffing Chairman.

Envirosort Site, Norton (CMRF) Liaison: it was moved by Cllr SM, seconded by Cllr PW and **RESOLVED** that Cllr MB be Liaison to EnviroSort Site, Norton.

West Wychavon PACT representative: it was moved by Cllr SM, seconded by Cllr PW and **RESOLVED** that Cllr MB be WPC Representative to West Wychavon PACT.

Worcestershire CALC Representative: it was moved by Cllr PW, seconded by Cllr MB and **RESOLVED** that Cllr FR be WPC representative to Worcestershire CALC.

Whittington School Liaison: it was moved by Cllr MB, seconded by Cllr SM and **RESOLVED** that Cllr PW be Whittington School representative.

Whittington Village Hall Representative: it was moved by Cllr SB, seconded by Cllr SM and **RESOLVED** that Cllr PW be WPC Whittington Village Hall representative.

Neighbourhood Watch: it was moved by Cllr PW, seconded by Cllr SB and **RESOLVED** that Cllr SM be Neighbourhood Watch representative.

7) District and County Councillors' Report.

No reports were made under this agenda item

8) Finance.

- a. **Receipts:** The Clerk reported that the 1st instalment of WPC Precept for 2014/2015 had been received £3,415 which included £192 Support Grant
- b. **Payments:** No payment other than Clerks April Wages had been made. **NOTED.**
- c. **Proposals for expenditure:** The Clerk had circulated with the agenda a list of proposed expenditure, invoices and receipts were tabled at the meeting. It was moved by Cllr SM, seconded by Cllr AG and **RESOLVED** that the Lengthsman invoice for April 2014 of £132, Calc subscription of £236.94 and administration cost of £46.48 be paid.
- d. **Review of WPC Financial Regulations.** The Clerk had circulated with the agenda the revised Financial Regulations for Members approval, following discussion it was **RESOLVED** that the Financial Regulations be adopted.
- e. **Year End Reports:** The Clerk had circulated with the agenda WPC year end Bank Reconciliation, an income and expenditure account and total list of payment and receipts from 1 April 2013 to 31 March 2014. She also circulated with the agenda the Budget –v- Actual report for the year 2013/2014, total income had increased on what was budgeted and expenditure had been reduced compared with what was budgeted. Following discussion it was **RESOLVED** that the report be noted and approved.

f Annual Financial Year End Report and Auditors report.

Annual Return: The Clerk had circulated with the agenda the completed Annual Return which had been signed by the internal auditor, it was moved, seconded and **RESOLVED** that the annual return be approved. The Chairman signed Sections 1 and 2 of the annual return at the meeting.

Internal Auditors report: The Clerk tabled at the meeting the internal auditors report for the year ending 31 March 2014, the report contained a thorough review of the Councils accounts and procedures, following discussion it was **RESOLVED** that the report be deferred to the next meeting to consider the internal auditors recommendations.

9) Planning Applications & decisions - To consider new planning applications

New Planning Applications

- a. Application No: P14Q0023
Location: Land east of Nunnery Way North of the A44
Development: Mixed use development including employment (B1(c), B2, B8), vehicle showroom (sui generis), and pub and restaurant uses (A3 / A4 / A5); access and car parking; landscaping; associated works (outline, including reserved matter of access).

The Chairman had responded on behalf of the Council and its Parishioners having considered their response to the application. The deadline for comments on the planning application was due prior to the next Council meeting. The Chairman's initial response was emailed to all Councillors before being submitted to the case officer Mr Colman of Worcester City Council. The Clerk had circulated the Chairman's full response with the agenda. It was moved, seconded and

RESOLVED that the Council adopt the Chairman's response that the planning application be **opposed**. The Council's full response is annexed to the minutes. It was also **RESOLVED** that Cllr AG address WCC on future issues regarding planning application P14Q0023.

- b. Application No: P08Q0652
Application for Diversion and stopping of Bridleway 571 on land east of Nunnery Way.

The Chairman had responded on behalf of the Council and its Parishioners having considered their response to the application. The deadline for comments on the planning application was due prior to the next Council meeting. The Chairman's initial Response was emailed to all Councillors before being submitted to the case officer. It was moved, seconded and **RESOLVED** that the Council adopt the Chairman's response that the planning application be **opposed**. The Council's full response is annexed to the minutes.

- b. Planning Decisions – None at time of printing.
- c. Other planning matters – None at time of printing.

10) Highways & Byways.

Highways: An email from Kieran Hemstock Worcestershire County Council had been circulated to all Members with the agenda, the report highlighted that the speed limit of Whittington lanes would remain at 30 mph and that although the verges were turned over by cars, Highways did not think that bollards would be necessary, therefore would not permit the Council to enhance the entrance and keep tidy the verges by allowing bollards.

Bridleways: See agenda item number 9 Planning Applications

Application No: P08Q0652 Application for Diversion and stopping of Bridleway 571 on land east of Nunnery Way.

11) Training, meetings and seminars To receive reports of relevant training, meetings and seminars attended or offered to the Council and to consider attendance by Members and or the Clerk.

Clerk had received her 1 to 1 training for CILA

12) Neighbourhood Development Plan – New Homes Bonus – Section 106

No reports were made under this agenda item

13) Police Report - For Information.

No reports were made under this agenda item

14) Reports by Councillors, and Items for Future Agendas.

- a) To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to consider appropriate action.

WPC staffing Committee: None

Envirosort Site, Norton (CMRF) Liaison: Cllr MB updated the Council and advised a meeting would be arranged

West Wychavon PACT: Cllr MB updated the Council on the development of the PACT which was to be all via email, he reported that the current arrangement was not acceptable and would request a meeting with Sgt Sean Wood to try and reinstate the 'original' PACT model.

Worcestershire CALC: All information had been previously emailed

Whittington School: Cllr PW reported that Whittington School intake for September 2014 was full.

Whittington Village Hall: Cllr PW updated the Council on the new village hall which was still ongoing

Neighbourhood Watch: Cllr SM will update the Council at the next meeting.

15) Items for the Parish Magazine.

Mr Fraser Richards was elected unopposed onto the Council
Presentation by Pegasus on the proposed development at Nunnery Way

16) Correspondence & Council Consultation

All correspondence and consultations had previously been circulated by email to all Members.

17) IT - Facebook & Communication

18) Enhancement

As agenda item number 10 Highways & Bridleways

19) Date of Next Meeting.

The date of the next Ordinary Meeting of the Council will be Tuesday 8th July 2014 at Whittington Village Hall.

There being no further business the meeting closed at 9.55pm

Councillor S Brooker
CHAIRMAN

Signed