

# Whittington Parish Council



## Councillor and Clerk Training Record

Last updated 12/02/20

### Councillors' Training Record

<b>Councillor</b>	<b>Date</b>	<b>Training undertaken</b>	<b>Training provider</b>
Steve Burrows	17/10/19	Parish Conference	Worcestershire County Council
	03/07/19	Councillor Training 3ms	Worcestershire CALC
	19/06/19	Chairmanship training	Worcestershire CALC
	10/06/19	Councillor training 5ps	Worcestershire CALC
	09/10/18	Parish Conference	Worcestershire County Council
Stephen Brooker	27/06/19	Vehicular Activated Sign training	Parish Clerk
Daniel Bayliss	23/05/18	GDPR training	Worcestershire County Council
Susan MacLeod	13/12/18	Councillor Induction	Parish Clerk
	11/2018	Community Engagement Workshop	Worcestershire CALC
	20/10/18	Running a Successful Village Hall Workshop	Wychavon District Council
	05/07/18	Supporting Communities Event	Wychavon District Council
	23/05/18	GDPR training	Worcestershire County Council
Jenny Knights	13/12/18	Councillor Induction	Parish Clerk

# Whittington Parish Council



Robert Stepniewski	13/12/18	Councillor Induction	Parish Clerk
Elizabeth Potter			

## Clerk's Training Record

Date	Training undertaken	Training provider	CPD Points
11/02/20	Cemetery Management and Compliance	Institute of Cemetery & Crematorium Management	3
15/01/20	HALC area meeting	Herefordshire Association of Local Councils	1
10/07/19	Worcestershire CALC area meeting	Worcestershire CALC	1
13/02/19	Election Process Seminar	Worcestershire CALC	2
09/11/18	Worcestershire CALC AGM	Worcestershire CALC	1
25/04/18	SLCC Worcestershire Branch Meeting	Society of Local Council Clerks (SLCC)	2
16/04/18	Planning training	Herefordshire Association of Local Councils	1
16/03/18	Data Protection Act and GDPR training	Herefordshire Council	3
30/01/18	Chairmanship training	Worcestershire CALC	1
30/10/17	Clerk's Gathering	Worcestershire CALC	1
05/10/17	CiLCA (date passed)	Society of Local Council Clerks (SLCC)	20
04/10/17	Cemetery Management	Hereford Cemetery and Crematorium	1

# Whittington Parish Council



29/07/17	CiLCA (Planning)	Herefordshire Association of Local Councils	3
15/07/17	CiLCA (Finance)	Herefordshire Association of Local Councils	3
10/04/17	Audit and Accounts Training	Chartered Internal Auditor	1
18/03/17	CiLCA	Herefordshire Association of Local Councils	3
04/02/17	CiLCA	Herefordshire Association of Local Councils	3

## Clerk's Qualifications (higher education only)

Date	Qualification	Grade	Awarding body
10/2017	CiLCA	Certificate in Local Council Administration	Society of Local Council Clerks (SLCC)
06/2013	Bsc (Hons) Civil Engineering	1 <sup>st</sup> Class Honours	Bristol UWE
06/2010	Foundation Mathematics	Distinction	Bristol UWE
06/2007	HND Civil Engineering	Distinction	Bristol UWE

## Clerk's Professional Membership

Date	Membership grade	Awarding body
02/2018	PSLCC (Principal Member)	Society Local Council Clerks
02/2018	IIMC (Member)	International Institute of Municipal Clerks

# Whittington Parish Council



09/2010	MCIHT (Member)	Chartered Institute of Highways & Transportation
08/2009	MIAM (Member)	Institute Advanced Motorists
03/2008	AMIHE (Associate Member)	Institute of Highway Engineers